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**MINUTES OF THE ORDINARY MEETING OF ROUS COUNTY COUNCIL HELD  
WEDNESDAY, 19 FEBRUARY 2025 AT BALLINA SHIRE COUNCIL, 40 CHERRY  
STREET, BALLINA.**

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**1 MEETING OPENING**

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The Chair opened the meeting at 10.05 am.

In attendance:

Councillors

- Cr Robert Mustow, Richmond Valley Council (Chair)
- Cr Sharon Cadwallader, Ballina Shire Council (Deputy Chair)
- Cr Eva Ramsey, Ballina Shire Council
- Cr Elia Hauge, Byron Shire Council
- Cr Robert Mustow, Richmond Valley Council (*Chair*)
- Cr Sharon Cadwallader, Ballina Shire Council (Deputy Chair)
- Cr Sarah Ndiaye, Byron Shire Council
- Cr Andrew Gordon, Lismore City Council
- Cr Sandra Humphrys, Richmond Valley Council

Council Officers:

- Phillip Rudd, General Manager
- Helen McNeil, Group Manager Organisational Services
- Andrew Logan, Group Manager, Planning and Delivery
- Tania Burls, Future Water Program Manager
- Jonathan Patino, Finance Manager
- Lauren Edwards, Governance & Risk Manager
- Simona Pacleanu, Executive Business Support Officer
- Robyn Waldron, Secretary

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**2 ACKNOWLEDGEMENT OF COUNTRY**

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*Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.*

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**3 APOLOGIES AND LEAVE OF ABSENCE**

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**RESOLVED [01/25]** (Cadwallader/Ramsey) That Council accept the apologies for Cr Steve Krieg, Lismore City Council.

<b>Apologies / Leave of Absence (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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#### 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

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**RESOLVED [02/25]** (Gordon/Humphrys) That the Minutes of the ordinary meeting held 4 December 2024 be approved as presented.

Confirmation of Minutes of previous meeting (Resolution)		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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#### 5 DISCLOSURE OF INTEREST

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Nil.

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#### 6 CHAIR'S MINUTE(S)

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Nil.

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#### 7 MATTERS OF URGENCY

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Nil.

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#### 8 NOTICES OF MOTION/QUESTIONS WITH NOTICE

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8.1 Acknowledging correspondence from Widjabul Wia-bal and local First Nations people on the Dunoon Dam

**RESOLVED [03/25]** (Hauge/Mustow) That Council:

1. Acknowledge that the Widjabul Wia-bal Native Title determination covers 11,700 hectares of Bundjalung Country, including the proposed Dunoon Dam site
2. Acknowledge the receipt of 85 letters signed by Widjabul Wia-bal and local First Nations people, stating:-

*"I am writing to make clear to you and the Rous Councillors that any plan to build a dam near Dunoon is not acceptable under any circumstances to me, to the Widjabul Wia-bal, or the broader Bundjalung Nation. The land that would be drowned contains sites which are sacred to us. For thousands of years we have lived on this land and protected it while it protects us. The land connects us to our Ancestors and provides learning grounds for future generations. There has been too much destruction of our lands and culture through ignorance. Do not further destroy our living culture. Do not construct the Dunoon Dam. Return the land to the Traditional Custodians."*

3. Express profound gratitude to the Widjabul Wia-bal people for their steadfast leadership

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and their millennia of caring for Country and Waters

4. Consider these submissions when making decisions about Rous' Future Water Strategy.

*Cr Sarah Ndiaye joined the meeting at 10.11am*

After speakers for (Cr. Hauge, Cr Ndiaye) and against (Cr. Cadwallader, Cr Gordon) the Notice of Motion, Cr Gordon asked that the MOTION be put. The Chair ruled to enable an opportunity for the remaining Councillors to speak to the Notice of Motion.

On being put to the vote the MOTION was LOST.

<b>Acknowledging correspondence from Widjabul Wia-bal and local First Nations people on the Dunoon Dam (Resolution)</b>		
For	Cr Elia Hauge and Cr Sarah Ndiaye	2
Against	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Sandra Humphrys, Cr Robert Mustow and Cr Eva Ramsey	5
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Lost</b>		

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## **9 GENERAL MANAGER REPORTS**

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Nil.

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## **10 GROUP MANAGER ORGANISATIONAL SERVICES REPORTS**

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### 10.1 Code of Conduct and Code of Conduct Procedures

**RESOLVED [04/25]** (Cadwallader/Gordon) That Council:

1. Revoke the following:
  - (a) [Code of Conduct](#) dated 15 June 2022
  - (b) [Code of Conduct Procedures](#) dated 15 June 2022
2. Adopt the following as attached:
  - (a) Revised Code of Conduct
  - (b) Revised Code of Conduct Procedures

<b>Code of Conduct and Code of Conduct Procedures (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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## 10.2 Quarterly Budget Review Statement Quarter ending 31 December 2024

**RESOLVED [05/25]** (Cadwallader/Ramsey) That Council note the results presented in the Quarterly Budget Review Statement as at 31 December 2024 and authorise the variations to the amounts from those previously estimated.

<b>Quarterly Budget Review Statement Quarter ending 31 December 2024 (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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## 11 **GROUP MANAGER PLANNING AND DELIVERY REPORTS**

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### 11.1 Transferred Retail Water Customers associated with the purchase of Marom Creek Water Treatment Plant

**RESOLVED [06/25]** (Humphrys/Cadwallader) That Council endorse the recommended approach and transitional fee structure, as outlined in this report, for the transfer of existing Ballina Shire Council retail customers to Council, as part of the purchase of the Marom Creek Water Treatment Plant from Ballina Shire Council.

<b>Transferred Retail Water Customers associated with the purchase of Marom Creek Water Treatment Plant (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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## 12 **GROUP MANAGER TRANSFORMATION AND STRATEGY REPORTS**

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Nil.

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## 13 **GROUP MANAGER OPERATIONS REPORTS**

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Nil.

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## 14 POLICIES

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### 14.1 Payment of expenses and provision of facilities

**RESOLVED [07/25]** (Gordon/Hauge) That Council:

1. Publicly exhibit the revised 'Payment of fees, expenses and provision of facilities for chairperson and councillors' policy (**Attachment 1**) for a period of 28 days.
2. Should no public submission be received, revoke the policy titled '[Payment of fees, expenses and provision of facilities for chairperson and councillors](#)' and adopt the policy at **Attachment 1** effective as at the end date of public exhibition.
3. Should any public submission be received, consider those submissions at its next meeting in conjunction with consideration of revoking the existing policy and adopting a revised 'Payment of fees, expenses and provision of facilities for chairperson and councillors' policy.

<b>Payment of expenses and provision of facilities (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

### 14.2 Cyber Security

**RESOLVED [08/25]** (Cadwallader/Humphrys) That Council:

1. Revoke the policy titled 'Cyber Security' dated 20 October 2021 attached to this report(**Attachment 1**); and
2. Adopt the revised policy of the same name attached to this report (**Attachment 2**).

<b>Cyber Security (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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## 15 INFORMATION REPORTS (COVER REPORT)

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**RESOLVED [09/25]** (Gordon/Cadwallader) That the following information reports be received and noted:

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1. Investments – December 2024
  2. Investments – January 2025
  3. Integrated Planning and Reporting Framework: Delivery program | Operational plan progress update 1 July 2024 to 31 December 2024
  4. Tenders awarded by the General Manager under Delegation
  5. Audit Risk and Improvement Committee – meeting updates
  6. Retail Customer Account assistance with debt write-off report
  7. Gallans Road update – February 2025
  8. Reports/Actions pending.

<b>Information Reports (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

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## **16 CONFIDENTIAL MATTERS**

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Nil.

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## **17 CLOSE OF BUSINESS**

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There being no further business the meeting closed at 11.10 am.